

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with

Instructions:

1. Download the worksheet file APP-CSE 2021 FORM at www.ps-philegps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philegps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the once accomplished and finalized, the APP-CSE 2021 form should be:
 - a. Saved using this format: APP2021_Name of Agency_Main or Regional Office_APP2021_DBM_Region IVA).
 - b. Printed and signed by the Agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPs website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 - 1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before August 30, 2021.

Department/Bureau/Office: **BUREAU OF JAIL MANAGEMENT AND PENOLOGY** Agency Account Code: L066
 Region: **NATIONAL CAPITAL REGION** Organization Type: _____
 Address: **86 BLPC Bldg., Congressional Ave., Bahay Toro, Project 8, QUEZON CITY**
 Contact Person: **JSINSP PATRICK ANTHONY B DEMEGILLO**
 Position: **PROCUREMENT OFFICER**
 E-mail: **logisticsdirector@gmail.com**
 Telephone/Mobile: **0977-852-6418**

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year												
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
PESTICIDES OR PEST REPELLENTS																												
1	10191509-JM-A01	INSECTICIDE, aerosol type, net content: 600ml/ml	can	44	44	44	132	18,395.52	44	44	44	132	18,395.52	44	44	44	132	18,395.52	44	44	44	132	18,395.52	528.00	139.36	73582.08		
PERFUMES OR COLOGNES OR FRAGRANCES																												
2	53131626-HS-501	HAND SANITIZER, 500 ml	bottle	10	10	10	30	4,542.90	10	10	10	30	4,542.90	10	10	10	30	4,542.90	10	10	10	30	4,542.90	120.00	151.43	18171.60		
ALCOHOL OR ACETONE BASED ANTISEPTICS																												
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	1194	1196	1199	3589	156,408.62	1196	1196	1196	3588	156,365.04	1196	1196	1196	3588	156,365.04	1196	1196	1196	3588	156,365.04	14,353.00	43.58	625503.74		
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3,785 liters	gallon			50	50	22,880.00			500	500	251,680.00													1,700.00	457.60	777920.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle				0	0.00				0	0.00				0	0.00				0	0.00		0.00	43.58	0.00	
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3,785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00		0.00	455.00	0.00	
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00				0	0.00		0.00	207.75	0.00	
COLOR COMPOUNDS AND DISPERSIONS																												
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (mln.)	bottle	66	38	43	147	4,633.44	71	38	38	147	4,633.44	71	38	38	147	4,633.44	73	38	38	149	4,696.48	590.00	31.52	18596.80		
FILMS																												
9	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00				0	0.00				0	0.00				0	0.00		0.00	847.82	0.00	
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00				0	0.00		0.00	221.00	0.00	
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00		0.00	208.52	0.00	
PAPER MATERIALS AND PRODUCTS																												
12	14111525-CA-A01	CARTOON, assorted colors	pack	70	60	60	190	15,906.80	70	60	60	190	15,906.80	70	60	60	190	15,906.80	70	60	60	190	15,906.80	760.00	83.72	63627.20		

156	44103105-BK-B05	INK CART, BROTHER LC67HYBK, Black	Cart	1	1	1	3	4,804.80	1	1	1	3	4,804.80	1	1	1	3	4,804.80	1	1	1	3	4,804.80	12.00	1501.60	19219.20
157	44103109-BK-D06	TONER CART, BROTHER DR-451C, high yield 3000 pag	Cart				0	0.00				0	0.00				0	0.00				0	0.00	6760.00	0.00	
158	44103103-BK-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	5080.40	0.00	
159	44103103-BK-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	8569.60	0.00	
160	44103103-BK-M02	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart				0	0.00				0	0.00				0	0.00				0	0.00	8569.60	0.00	
161	44103103-BK-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart				0	0.00				0	0.00				0	0.00				0	0.00	8569.60	0.00	
162	44103103-SK-B03	TONER CART, SAMSUNG ML-D2650B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	5116.80	0.00	
163	44103105-CA-C04	INK CART, CANON CI-741, Col.	cart				50	49,452.00				0	0.00				0	0.00				0	0.00	989.04	49452.00	
164	44103105-CA-C04	INK CART, CANON CI-811, Colored	cart				50	51,480.00				0	0.00				0	0.00				0	0.00	1029.60	51480.00	
165	44103105-CA-B02	INK CART, CANON FC-740, Black	cart				50	37,700.00				0	0.00				0	0.00				0	0.00	754.00	37700.00	
166	44103105-CA-B02	INK CART, CANON FC-810, Black	cart				50	39,000.00				0	0.00				0	0.00				0	0.00	780.00	39000.00	
167	44103105-EP-B17	INK CART, EPSON C13T661100 (T6641), Black	cart				56	14,476.80				1	58	14,476.80			3	748.80				1	1	748.80	249.60	16723.20
168	44103105-EP-C17	INK CART, EPSON C13T662100 (T6642), Cyan	cart				56	14,476.80				1	58	14,476.80			3	748.80				1	1	748.80	249.60	16723.20
169	44103105-EP-M17	INK CART, EPSON C13T663100 (T6643), Magenta	cart				56	14,476.80				1	58	14,476.80			3	748.80				1	1	748.80	249.60	16723.20
170	44103105-EP-Y17	INK CART, EPSON C13T664100 (T6644), Yellow	cart				56	14,476.80				1	58	14,476.80			3	748.80				1	1	748.80	249.60	16723.20
171	44103105-HP-B40	INK CART, HP C2P04AA (HP62), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	773.76	0.00	
172	44103105-HP-T40	INK CART, HP C2P06AA (HP62), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	950.56	0.00	
173	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	795.60	0.00	
174	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	920.40	0.00	
175	44103105-HP-P48	INK Cartridge, HP C9397AA (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	1996.80	0.00	
176	44103105-HP-C48	INK Cartridge, HP C9397AA (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	1996.80	0.00	
177	44103105-HP-M48	INK Cartridge, HP C9399AA (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	1996.80	0.00	
178	44103105-HP-Y48	INK Cartridge, HP C9400AA (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	1996.80	0.00	
179	44103105-HP-G48	INK Cartridge, HP C9401AA (HP72) 69ml Grey	cart				0	0.00				0	0.00				0	0.00				0	0.00	1996.80	0.00	
180	44103105-HP-B48	INK Cartridge, HP C9403AA (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	3016.00	0.00	
181	44103105-HP-B17	INK CART, HP C6640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	915.20	0.00	
182	44103105-HP-T17	INK CART, HP C6639WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00	
183	44103105-HP-B35	INK CART, HP C6887AA, (HP703), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00	
184	44103105-HP-T35	INK CART, HP C6888AA, (HP703), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00	
185	44103105-HP-C40	INK CART, HP C0972AA, (HP 920X1), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	641.68	0.00	
186	44103105-HP-M40	INK CART, HP C0973AA, (HP 920X1), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	641.68	0.00	
187	44103105-HP-Y40	INK CART, HP C0974AA, (HP 920X1), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	641.68	0.00	
188	44103105-HP-B40	INK CART, HP C0975AA, (HP 920X1), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	1269.84	0.00	
189	44103105-HP-B20	INK CART, HP C1561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	656.24	0.00	
190	44103105-HP-T20	INK CART, HP C1562WA, (HP61), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	821.60	0.00	
191	44103105-HP-B49	INK CART, HP C1565AA (HP82), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	1944.80	0.00	
192	44103105-HP-C49	INK CART, HP C1566AA (HP82), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	1539.20	0.00	
193	44103105-HP-M49	INK CART, HP C1567AA (HP82), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	1539.20	0.00	
194	44103105-HP-Y49	INK CART, HP C1568AA (HP82), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	1539.20	0.00	
195	44103105-HP-B43	INK CART, HP C1045AA, (HP950X1), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	1570.40	0.00	
196	44103105-HP-C43	INK CART, HP C1046AA, (HP951X1), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	1165.84	0.00	
197	44103105-HP-M43	INK CART, HP C1047AA, (HP951X1), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	1165.84	0.00	
198	44103105-HP-Y43	INK CART, HP C1048AA, (HP951X1), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	1165.84	0.00	
199	44103105-HP-B36	INK CART, HP C10692AA, (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00	
200	44103105-HP-T36	INK CART, HP C10693AA, (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00	
201	44103105-HP-B33	INK CART, HP C2107AA, (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00	
202	44103105-HP-T33	INK CART, HP C2108AA, (HP678), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00	
203	44103105-HP-B42	INK CART, HP C2121AA (HP855A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00	
204	44103105-HP-C33	INK CART, HP C2122AA (HP855A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	249.60	0.00	
205	44103105-HP-M33	INK CART, HP C2123AA (HP855A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	249.60	0.00	
206	44103105-HP-Y33	INK CART, HP C2124AA (HP855A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	249.60	0.00	
207	44103105-HP-T43	INK Cartridge, HP F6V76AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	405.60	0.00	

