



Republic of the Philippines  
Department of Interior and Local Government  
**BUREAU OF JAIL MANAGEMENT AND PENOLOGY**  
**NATIONAL CAPITAL REGION**

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**CCTV/RADIO EQUIPMENT**  
**REPAIR AND MAINTENANCE REQUISITION FORM**

| REQUEST DETAILS            |  |                        |  |
|----------------------------|--|------------------------|--|
| <b>Requisition Form #:</b> |  | <b>Date:</b>           |  |
|                            |  | <b>Time:</b>           |  |
| <b>Jail Facility:</b>      |  |                        |  |
|                            |  |                        |  |
| <b>Warden:</b>             |  | <b>Equipment Type:</b> |  |
|                            |  |                        |  |
| <b>Make &amp; Model:</b>   |  | <b>Serial No.:</b>     |  |
|                            |  |                        |  |
| NATURE OF PROBLEM          |  |                        |  |
| <b>Remarks:</b>            |  |                        |  |
|                            |  |                        |  |
| <b>Signature:</b>          |  | <b>Signature:</b>      |  |
|                            |  |                        |  |
| <b>Requested by:</b>       |  | <b>Verified by:</b>    |  |
|                            |  |                        |  |
| <b>Designation:</b>        |  | <b>Designation:</b>    |  |
|                            |  |                        |  |
| <b>Contact No.:</b>        |  | <b>Contact No.:</b>    |  |
|                            |  |                        |  |